

Setting Out Booklet

Pre-Reception 2023



DE LA SALLE COLLEGE

An Independent Roman Catholic school for
boys 3-18

EXCELLENCE
WITHIN REACH

Welcome

GARY COUTANCHE

HEADTEACHER



Welcome to De La Salle Pre-Reception

Starting at Pre-Reception is an exciting time, but we know that it can be a little daunting too – for boys and their parents!

We hope that this booklet will provide you with all of the key information that you need to make the process of starting in Pre-Reception at De La Salle as smooth and enjoyable as possible. This booklet will cover organisational aspects you need to be aware of, communication between school and home, the curriculum and uniform. However, if you still have questions after reading this booklet, please do contact us and ask – the partnership between us and home is vital to a successful school experience, and it is a partnership that should begin now.

There is much to consider and know, but please be assured that it will all become clearer once your son starts at Pre-Reception and this becomes your practical, day-to-day experience.

In the end we all want the same thing, which is for your son to have a happy, enjoyable and successful start to his time here at De La Salle. Our Mission Statement;

Be happy in the Lord, achieve excellence, one Lasalle undivided.

This is the start an exciting Lasallian journey that offers an outstanding education from ages 3 to 18, and I can't wait to be part of your journey with us!

Contact Details: College Office: 01534 754100 email: college.admin@dls-jersey.co.uk

Early Years Holiday Club

Outside of the school term, our Pre-Reception boys have the opportunity to join our Early Years Holiday Club.

Our Early Years Holiday Club is run by school staff during most school holiday weeks. The Early Years Holiday Club means that we are able to offer childcare 48 weeks per year.

The Holiday Club is based in school, and the focus is very much about providing a variety of fun and different activities to those the boys usually experience at school. The boys are not in uniform and the flow of the day is more relaxed with trips out, relaxation sessions, fun sports, movie afternoons and a wide range of other activities.

The Holiday Club is open 0900 – 1500. The current charge for Holiday Club is £57 per day.



Pre-Reception School Day



Pre-Reception is open from 8.00am to 5.00pm, Monday to Friday during De La Salle term time.

As parents, you choose the hours which suit you and your son, and the hours that you choose are reviewed half termly.

The De La Salle Pre-Reception qualifies for Jersey Nursery Education Funding (of up to 30 hours per week). Additional hours are invoiced monthly at our current published rate of £9.23 per hour for the Autumn term.

For drop-off and for collection, please come to the Pre-Reception door via the side entrance to the left of the Brother Anthony building.

Please provide for your son a named plastic water bottle, a named healthy fruit snack, and a named packed lunch (if appropriate). Please note the paragraph on Allergies in the General Information section.

08.00 – 09.00	...	Arrival and free play; “Before School Club”
09.00 – 09.30	...	Carpet time (numeracy, phonics and other learning activities)
09.30 – 10.00	...	Free play
10.00 – 10.30	...	Morning snack
10.30 – 11.30	...	Outdoor play
11.30 – 12.00	...	Story time
12.00 – 12.35	...	Lunch and brushing teeth
12.35 – 13.00	...	Quiet time
13.00 – 15.00	...	Free play / Outdoor play
15.00 – 15.30	...	Afternoon snack
15.30 – 17.00	...	Free play / Outdoor play; “After School Club”
17.00	.	Home time

Our Learning



The Pre-Reception day consists of a balance of **continuous provision** (activities and resources which are available to the boys throughout the day to encourage social interaction and creative play) and **focused learning** activities led by our specialist staff.

Your son will follow the framework for early learning called the 'Early Years Foundation Stage' (EYFS). His progress through the framework is mapped to the developmental progression called, "Birth to 5 Matters". The journey is not a race! We ensure your son's learning experience is bespoke to him, and we work in close partnership with you, as parents, to provide for your son's needs and to ensure that he loves his time in our care.

The EYFS works on four principles which are central to our Pre-Reception provision;

A unique child; *every child is a competent learner from birth who can be resilient, capable, confident and self-assured*

Positive relationships; *children learn to be strong and independent from a base of loving and secure relationships with parents and / or a key person.*

Enabling environments; *the environment plays a key role in supporting and extending children's development and learning.*

Learning and development; *children develop and learn in different ways and at different rates and all areas of learning and development are equally important and interconnected.*

Your son will experience learning through play with wide-ranging activities planned; he may be enjoying a "dough-disco" to develop fine motor skills and strength; using the trikes and other equipment on the playground for co-ordination; painting to develop hand and finger control; singing counting songs and learning rhymes; or collaborating with others to create a junk or Duplo model.

The planning for each week will always reflect the interests of the boys in our care and provide rich opportunities for development and enjoyment.

Communication

Open, timely and clear communication with you will help to ensure the best possible care for your son.

Our Pre-Reception staff will all know your son really well and they will always be happy to talk with you at the start and end of your son's day in Pre-Reception if there are any issues that we or you need to know about. If we need more time than a quick chat, an appointment can be made.

Mrs Emma Hutchings is Head of Early Years and Senior teacher for the Brother Anthony building and Mr Gary Coutanche is Headteacher of the Primary School. Please don't hesitate to email the main College Office (college.admin@dls-jersey.co.uk) or to telephone 754100 should you wish to contact Mrs Hutchings or Mr Coutanche at any stage.

TAPESTRY

Key steps in your son's learning will be tracked using the "Tapestry" online system. This will enable you to see the progress he has made as part of his learning journey using a secure web-based system. You will be asked to complete a consent form for Tapestry. If your son already has a Tapestry profile, we can transfer it to our system.

YOUR CONTACT DETAILS

Please remember to inform the College of any changes to your contact details (even where the changes are temporary). You have kindly provided confirmation of telephone numbers, addresses and emails through our Data Return Form earlier this year, and it is vital that this information is kept up to date.



Absence and Illness

If your son is absent due to illness, please email Mrs Debbie McGuigan on absence@dls-jersey.co.uk, notifying us of the reason for your son's absence. Please ensure that you send an email on each day of absence, and Mrs McGuigan will reply to acknowledge safe receipt of the message.

If your son has a scheduled medical appointment, please notify us at your earliest convenience by emailing Mrs Debbie McGuigan on absence@dls-jersey.co.uk, providing the date and time of your son's appointment and the times that you plan to collect and return him to the College.

Any request for a planned absence for any other reason should be emailed to absence@dls-jersey.co.uk for the attention of the Primary Headteacher who will be able to consider your request based on the information provided to decide whether the absence can be authorised.

Although attendance is important and absence can hamper progress, sick children are better off at home where they have a greater chance of rapid recovery. It also lessens the possibility of transmitting illness to others.

Boys should not return to school less than 48 hours after any incident of sickness or diarrhoea.

If your son is displaying any symptoms of Covid-19 he should remain at home in accordance with the current guidelines provided on gov.uk until safe to return to school.



General Information



TOILETS

Boys should be toilet trained by the time they start in Pre-Reception. Advice on toilet training can be accessed from the Family Nursing and Home Care website <https://www.fnhc.org.ie/>

We understand that boys may have occasional accidents – please make sure that he has a spare set of comfortable clothes and underwear – but if it becomes a regular pattern we will need to discuss how best to support you and your son in developing his continence.

ALLERGIES

Due to the potentially serious consequences for those with allergies and in particular those with an allergy to nuts, the school is a '**Nut Free Zone**'. Please do not send nuts, or products containing nuts, in lunch boxes or for snacks. In addition, because of the increased number of cases of nut and other allergic reactions, please do not send in birthday cakes or other edible treats that may contain nuts or nut products. This will help us greatly in reducing what is a very serious risk to some pupils and staff.

MEDICATION

Staff cannot administer medication in school, unless in exceptional and previously agreed circumstances. If a pupil is fit to be in school but, in the view of the doctor, requires medication, please endeavour to time the doses out of school hours.

Approved inhalers and EpiPens are, of course, permitted in school but are subject to the rules of the College applying to medicines. These rules are available for viewing in the First Aid policy on the College website. If in doubt, please contact the school.

PTA (Lasallian Families Community)

We are fortunate to have a very active PTA. They are extremely successful in raising funds to support the boys, and organising fun social events for our school community. The PTA also run a Nearly New uniform shop and send out regular newsletters to all parents.

For further information about the PTA please contact pta@dls-jersey.co.uk

TRAFFIC

We recognise that there is a considerable volume of traffic in the vicinity of the College, particularly at the start and end of each school day (between 07.45 – 08.45 and 14.40 – 15.40). A smooth flow of traffic is dependent on the co-operation of everyone.

The safety of the children is paramount.

School staff are on site to actively manage the traffic flow. Priority will always be given to pedestrian movement, so please be patient.

Please observe the following points:

If you wish to walk your son into school, please park in the visitor spaces outside Beeches House, next to the main College Reception opposite the school's coaches.

Please walk on the pavements and paths, not on the roads.

Drivers should respect the Zebra crossing, and always give way to pedestrians.

The hatched zone must be kept free at all times for through traffic.



WEEKLY PARENT BRIEFING

The 'Parent Briefing' is sent to all parents of both Primary and Secondary on Friday of each week. It includes information relating to the whole of De La Salle, and information for specific Year Groups and Key Stages, organised chronologically. Some of the information in the briefing will include Attachments.

While the Parent Briefing is usually a large document, it will be easy to navigate to the information that relates directly to you.

Pre-Reception School Uniform

PLEASE MAKE SURE THAT ALL ITEMS ARE CLEARLY NAMED.

All boys are expected to wear the school uniform and present themselves smartly for school each day.

De La Salle woolly hats or sun-hats may be worn where appropriate (available for purchase from school).

MAIN UNIFORM

Cobalt blue V-necked sweatshirt (with De La Salle crest)

White polo shirt with logo

Dark grey shorts or trousers

Plain black shoes (Velcro fastening)

Knee length De La Salle or plain grey socks

Navy or black raincoat / waterproof (**no logos please**)

For wet play

Wellington boots.

A named puddle suit (boiler suit) Preferably blue

You may also purchase a drawstring bag with the De La Salle logo on it. We ask that you put spare pants, socks and shorts (any dark colour) in this bag in case of any "accidents". This bag should be left at school.

Suppliers:

JSSK School Suppliers (Quennevais Parade, St Brelade) 01534 742649 www.jssk.co.uk

Lyndale Sports (Rue du Grand Jardin, Trinity) 01534 862411 myra@lyndalesports.je

Redvers (Bath Street St Helier) 01534 731707 redversjersey@outlook.com

De La Salle Second Hand Uniform Shop – ptauniform@dls-jersey.co.uk



DE LA SALLE COLLEGE
ACADEMIC SCHOOL YEAR 2023-2024
TERM DATES

AUTUMN TERM 2023: TUESDAY 5TH SEPTEMBER 2023 – FRIDAY 15TH DECEMBER 2023

START OF TERM

IN SCHOOL FROM: Tuesday 5th September: Primary School Years 0 – 6
Secondary School – Years 7 and 12 only

Wednesday 6th September: Whole College Returns - Friday 20th October

Thursday 14th September: International Air display (pupils not in school)

HALF TERM HOLIDAY: Saturday 21st October - Sunday 29th October

IN SCHOOL FROM: Monday 30th October - Friday 15th December (noon)

SPRING TERM 2024: THURSDAY 4TH JANUARY 2024 – WEDNESDAY 27TH MARCH 2024

START OF TERM

IN SCHOOL FROM: Thursday 4th January - Friday 9th February

HALF TERM HOLIDAY: Saturday 10th February - Sunday 18th February

Island Walk Tuesday 26th March

IN SCHOOL FROM: Monday 19th February - Wednesday 27th March (noon)

SUMMER TERM 2024: TUESDAY 16TH APRIL 2024 – FRIDAY 12TH JULY 2024

START OF TERM

IN SCHOOL FROM: Tuesday 16th April - Friday 24th May

PUBLIC HOLIDAY: Monday 6th May and Thursday 9th May

FOUNDERS DAY: Monday 15th May (finish at noon)

HALF TERM HOLIDAY: Saturday 25th May - Sunday 2nd June

IN SCHOOL FROM: Monday 3rd June - Friday 12th July (noon)

ACTIVITIES WEEK: Monday 17th June – Friday 21st June
PROJECT TRIDENT: Monday 17th June – Friday 28th June
TRANSITION DAYS: Thursday 4th July – Friday 5th July

STAFF INSET DAYS: Monday 4th September, Thursday 14th September, Monday 18th December, Tuesday 19th December, Monday 15th April, Monday 15th July and Tuesday 16th July



DE LA SALLE COLLEGE
SITE PLAN

Indivisa
Marent



K. Patten 2021