

Setting Out Booklet Year 6 2023



DE LA SALLE COLLEGE

An Independent Roman Catholic school for
boys 3-18

EXCELLENCE
WITHIN REACH

Welcome

GARY COUTANCHE
HEAD OF PRIMARY



The purpose of this booklet is to help you to answer some of the questions that will inevitably arise as you approach the transition from primary to secondary school. Year 6 at De La Salle Primary truly takes advantage of the best of both Primary and Secondary worlds, and we will help you to adapt to many new teachers and areas of the school and to find your way round in a large school. To help you overcome any early difficulties you will have a member of staff supporting all lessons that take place at the Secondary, and a specialist teacher who will support your lessons in the Primary.

Ours is a happy, thriving school where the boys learn both the academic skills and the personal qualities which will serve them well throughout their life. As a key part of De La Salle College we are proud of our traditions of providing a non-selective all-round education, a clear Christian foundation based on Lasallian values, a curriculum tailored to the needs and talents of boys, and an environment in which we celebrate our boys' successes in whatever field they excel.

We recognise the desire of every parent to want the very best for their child. We will ensure that your son has the opportunities, encouragement and teaching he needs to develop his individual talents and gifts to the full. We are, of course, just one element in a much larger partnership surrounding and supporting your son: you, the home, the school and College, the parish, the whole island community, and our Lasallian brothers and sisters around the world are all there just for him!

Our Mission Statement;

Be happy in the Lord, achieve excellence, one Lasalle undivided.

It is an exciting journey and one we can all enjoy together!

Gary Coutanche

Headteacher

Contact Details: College Office: 01534 754100 email: college.admin@dls-jersey.co.uk

The School Day



You will arrive in a designated Year 6 area of the Secondary site between 07:45 and 08:30 with supervised play and your school day will end at 15:00 for two days each week when your afternoon lessons are spent with your Primary specialist, and at 15:30 for three days each week when you finish days with Secondary teachers. You may then choose to take part in one of our after-school activities.

Timings throughout each day also vary according to whether you are in the Primary or Secondary learning environment. Here is an example of what your timetable could look like (we will provide you with your actual timetable on your first day):

	08:45	09:40	10:35	10:50	11:10	12:05	13:00	13:40	14:35
Mon	French	IT	Break	Astro	Science	Lunch	Primary		Art
Tues	Primary			Primary		PE	Lunch	Science	Music
Wed	Maths	Science		Astro	English	Lunch	Primary		
Thurs	Primary			Primary		Drama	Lunch	French	Geog
Fri	History	DT		Astro	RS	Lunch	Primary	Games	

Primary learning will include support with English, SPaG and Maths. On the days when you have PE and Games, you will attend school in your PE and Games kits respectively. On the Secondary site, you will always be accompanied by a learning support assistant, to guide your class to each of the specialist subject areas.

At breaktimes, there is plenty of time to have a healthy snack and drink, which you will bring to school with you, as well as to run around, play catch or kick a ball around. At lunchtime, you may choose to bring in a pack lunch, or to purchase one of our hot meal options available at the school canteen, eating in our lunch hall before enjoying plenty of fresh air and another opportunity to run around and play games.

The homework you are set will follow a weekly routine, and tasks are designed to be manageable, enriching for your learning and reasonable to ensure you have plenty of time to relax and take part in after-school activities or to enjoy your hobbies and leisure pursuits.

Arriving at and Leaving School

ARRIVING

If you are driving please enter the site from the lower entrance on Wellington Hill and drop your son off on the slope outside the Brother Edward building.

Staff are on duty every morning from 07.45 to greet boys and ensure their safe arrival at the school.

Before 08.30am boys come to the main playground where play will be supervised. In inclement weather, the boys head to the School Games Hall where they are supervised on the indoor Astro pitch.

Pupils arriving after 08.30 for any reason must go to the Primary Reception (Brother Edward building) or College Reception (Beeches House) to sign-in.

END OF DAY PARKING

To aid parents collecting boys at the end of the day, the main College playgrounds are available for parking for the boys who finish lessons at 15.00. On the days when lessons finish at 15.30, alternative arrangements can be made, including waiting on the slope next to the lower entrance. For collection from the playground, please enter the College via the lower entrance and drive all of the way to the top of the hill next to the main College reception. **Playground parking is open from 14.40 and closed at 14.55.** Leaving the site is then managed by the College site team.

LEAVING

For the 15.00 lesson end, boys head from their Primary classroom to the playground parking area, or to the School Gym to wait for buses, or directly home if walking or cycling. If you are walking to collect your son please wait in the appropriate parent area (for boys in the Brother Anthony building, this is the area by the St John Baptiste statue, for boys in the Brother Edward building, this is the area near the zebra crossing.) Please keep away from the pavements so that the classes can move safely and smoothly.

For the 15.30 lesson end, boys leave their Secondary classrooms and go to the School Gym to wait for buses, directly home if walking or cycling, or to meet parents at a designated waiting area, such as the slope by the lower entrance to the College.

If you wish for your child to either take the bus or walk from school, please contact the Head of Primary by emailing college.admin@dls-jersey.co.uk .

SCHOOL BUS SERVICE

Should you wish your son to use the bus service you should be aware that:

- There is only driver-supervision on the buses.
- In the mornings, pupils are dropped on Wellington Road next to the entrance to Beaulieu.
- In the afternoons, the buses park on Wellington Road next to the entrance to Beaulieu.
- Whilst the College endeavours to ensure the security of pupils between the school and the buses, the onus is on each pupil to board the correct service.

A bus service is provided to and from the various parishes and all bus routes for De La Salle can be located on the gov.je website. There are 9 buses that leave directly from Wellington Road at the end of the school day.

If your son is using the school bus, he will go to the School Gym where a senior member of staff will be on duty supervising. He will then accompany the secondary students who are taking the same school bus down to Wellington Road once the staff of duty have been notified of its arrival.

As always, we expect the highest standards of behaviour on the buses and in any public forum. If there are reports of poor behavioural choices, students may not be allowed to use the school buses.

Please view the arrangements for yourself before deciding whether or not you wish your son to use the service. Please contact the Headteacher to discuss whether this is appropriate for your son.

TRAFFIC

We recognise that there is a huge volume of traffic in the vicinity of the College at the start and end of each school day. A smooth flow of traffic is dependent on the co-operation of everyone. **The safety of the children is paramount.** College staff are on site to actively manage the traffic flow. Priority will always be given to pedestrian movement.

Please observe the following points:

- Drivers should respect the Zebra crossing, and always give way to pedestrians.
- The hatched zones must be kept free at all times for through traffic. No stopping.
- Please remember that vehicles may not be left unattended at any time or for any purpose unless they are left in the designated visitor spaces. Parking on the slip road is prohibited.
- Please comply with normal traffic regulations on the road outside the College, i.e. do not park on bends, in Keep Clear zones, or on yellow lines.
- Please respect and ensure free access to neighbouring properties.
- In the school grounds drivers must be vigilant at all times.

BICYCLES

Boys cycling to school must have passed the Cycling Proficiency Test. The cycles must meet all requirements of the law. All boys cycling to and from school **must wear a safety helmet.**

There are designated bicycle storage areas. You are expected to lock your bicycle.

The school cannot take responsibility for any bicycle that is brought onto the school premises.

Absence and Illness

If your son is absent due to illness, please email Mrs Debbie McGuigan on absence@dls-jersey.co.uk, notifying us of the reason for your son's absence. Please ensure that you send an email on each day of absence, and Mrs McGuigan will reply to acknowledge safe receipt of the message.

If your son has a scheduled medical appointment, please notify us at your earliest convenience by emailing Mrs Debbie McGuigan on absence@dls-jersey.co.uk, providing the date and time of your son's appointment and the times that you plan to collect and return him to the College.

Any request for a planned absence for any other reason should be emailed to absence@dls-jersey.co.uk for the attention of the Primary Headteacher who will be able to consider your request based on the information provided to decide whether the absence can be authorised.

Although attendance is important and absence can hamper progress, sick children are better off at home where they have a greater chance of rapid recovery. It also lessens the possibility of transmitting illness to others.

Boys should not return to school less than 48 hours after any incident of sickness or diarrhoea.

If your son is displaying any symptoms of Covid-19 he should remain at home in accordance with the current guidelines provided on gov.uk until safe to return to school.

General Information

ASSEMBLIES

Assemblies are a time to gather together to worship, share learning, and celebrate achievement. Each week the boys participate school assemblies, from Whole School Worship Assembly on a Monday, to Achievement and Leading Lasallian Assemblies or Class Assemblies on Fridays. These are important times for building our community, developing faith, recognising improvement and excellence, and enjoying being together.

ALLERGIES

Due to the potentially serious consequences for those with allergies and in particular those with an allergy to nuts, our school is a '**Nut Free Zone**'. Please do not send nuts, or products containing nuts, in lunch boxes or for snacks. In addition, because of the increased number of cases of nut and other allergic reactions, please do not send in birthday cakes or other edible treats that may contain nuts or nut products. This will help us greatly in reducing what is a very serious risk to some pupils and staff.

LUNCH

Boys may bring healthy packed lunches, or you may choose to pre-order hot lunches from the College canteen. Mr Coutanche will contact parents at the beginning of each term with an updated menu day and a link for you to use in order to book the days your son will have a hot meal. Please therefore prepare packed lunches for your son for the first few days until the booking service is set up. Boys will need a healthy (usually fruit) snack for break time, and will need to bring a reusable water bottle which can be refilled at school.

MEDICATION

Teachers cannot administer medication in school. If a pupil is fit to be in school but, in the view of the doctor, requires medication, please endeavour to time the doses out of school hours. Approved inhalers and EpiPens are, of course, permitted in school but are subject to the rules of the College applying to medicines.

PTA

We are fortunate to have a very active PTA. They are extremely successful in raising funds to support the boys, and organising fun social events for our school community. The PTA also run a Nearly New uniform shop and send out newsletters to all parents. For further information please contact pta@dls-jersey.co.uk

RULES AND REWARDS

Our school rules are few and simple, based around positive behaviour management encouraging the boys to ensure appropriate behaviours for learning and getting on with others. Each class will develop their own class contract based around these core expectations. We have a range of strategies and structures for acknowledging and rewarding boys for maintaining high standards of personal conduct. If an individual is finding it difficult to make positive behavioural choices, we have effective approaches to support the boy.

CONTACT DETAILS

Please remember to inform the College immediately by email college.admin@dls-jersey.co.uk of any change of address, telephone number or e-mail address. We must also have an emergency contact telephone number if both parents work during the day.

MOVEMENT AROUND THE SCHOOL

The following rules ensure the safety of all students on the College site.

- Please walk sensibly when moving between lessons.
- Always be aware of the nearest fire exit.
- Queue sensibly in alphabetical order when waiting to enter a classroom.
- Duty staff are available in the different areas of the school should a student have a concern.
- Please ensure all litter is disposed of in the bins that are available around the College site.

LOST PROPERTY

If you find any lost property, please hand it in to the School Office. If you lose any property, please go to the School Office to see if it has been handed in and if you cannot find it please advise your Year 6 Tutor. Please remember that it will help to recover lost property if **all items are clearly marked with your name**.

MONEY AND VALUABLES

Please do not bring personal stereos, iPods or any other valuables into school. There should be no need to bring much money with you unless you are paying for a trip, etc. Give any money to your tutor or to the teacher responsible for the trip or the school secretaries as soon as possible.

TELEPHONES, ELECTRONIC DEVICES AND E-SAFETY

Mobile telephones are allowed on the school site but they should remain switched off at all times. If this is not the case and your phone is seen or heard, it will be confiscated for the day. If this happens on a regular basis, then it will be confiscated and your parents will have to come into school to collect the phone. For any emergency phone calls that you need to make during the day, there is a phone you are permitted to use in the School Office. Mobile phones and all other electronic devices, such as i-pads, should be switched off when on the school site unless under the direct supervision of a member of staff. Further information on E-Safety, Mobile Phones and Electronic Devices can be found in the appendices to this booklet.

SCHOOL OFFICE AND COMMUNICATIONS

The School Office is open from 08:00 to 16:30 from Monday to Friday. Messages can be left on the answerphone at all other times. Please contact 01534 754100 or email college.admin@dls-jersey.co.uk for all communications to the school.

WEEKLY PARENT BRIEFING

The 'Parent Briefing' is sent to all parents of both Primary and Secondary on Friday of each week. It includes information relating to the whole of De La Salle, and information for specific Year Groups and Key Stages, organised chronologically. Some of the information in the briefing will include Attachments.

While the Parent Briefing is usually a large document, it will be easy to navigate to the information that relates directly to you.

Well-Being Support

Mrs Catherine Halliwell, School Counsellor and Gizmo, our Therapy Dog



De La Salle prides itself on having outstanding pastoral care and a reputation for nurture and support. In addition to our House systems, which provide a framework to ensure a sense of community, holistic and soft-skill development, involvement in charitable activities, healthy and vibrant competition across a spectrum of academic, sporting and creative art opportunities, we ensure well-being through a variety of ways. These include the Chaplaincy, our ELSA-trained staff in the College and our school counsellor.

Mrs Catherine Halliwell works as a dedicated counsellor at the school to provide professional and confidential support. Mrs Halliwell is registered with the British Association of Counsellors and Psychotherapists and works to an ethical code of practice.

How does it work?

Seeing the school counsellor may be the student's idea, or the result of referral by the parents or a teacher at the school. Counselling is always the choice of the individual, and Mrs Halliwell will work with the student to empower them to make the choices that are right for them, and she will be accepting and respectful of whatever choices are made. Meeting the school counsellor can be for one session or for a number of sessions. For students under 16, parents / guardians will be contacted with a consent slip, although the details of why a student is seeing the counsellor will not be shared.

The counselling service helps pupils to deal more effectively with day-to-day challenges and provides support to cope with specific emotional difficulties. The counsellor can address a wide range of issues and offers a bespoke service to provide a holistic, flexible, non-judgmental, empathic and personalised service without judgement.

For further information please contact our school counsellor at counsellor@dls-jersey.co.uk or via College reception on 754100.

Message from Chaplain Nick Le Cornu



As Chaplain and as an ordained member of the Roman Catholic Clergy in Jersey I am here at the college both in Primary and Secondary schools first of all to serve in whatever way I can. To propose rather than impose a spirituality which will help our students as well as staff in a world that is getting louder and louder, busier and busier. I believe that it is so important for the boys to find peace and quiet in their lives.

Jesus calls us to pray, the chapel is always available for the boys to use especially during times when they need to be away from the stresses of the day. Or if they just need a chat with a member of the Chaplaincy team.

Uniform and Presentation

We are proud of the wonderful students in our care and the reputation that they enjoy in the wider community. Personal presentation and our school uniform are important elements of this reputation.

There are occasional special circumstances where a pupil will be excused from wearing a particular item of uniform and we would ask that parents write to the school to outline any special circumstances to ensure appropriate permissions are given.

Students are also asked to maintain a suitable neat and tidy hairstyle, which is off the collar and deemed sensible at the Headmaster's discretion.

Items such as coats, trousers and shirts should be of appropriate school-wear material and style. Jewellery is not permitted. **Please can you ensure that all items of main uniform and PE kit are clearly labelled.**

De La Salle woolly hats may be worn where appropriate.

Main Uniform

School Blazer

White Shirt

Grey V-neck De La Salle pullover

Black, polished, leather shoes (not boots or black leather trainers)

Dark Grey Shorts or Trousers

School Tie

Dark coloured socks.

PE Kit

De La Salle T Shirt

De La Salle Shorts

White Socks

Predominantly White Sports Trainers

Sports Trainers

De La Salle Rugby Shirt

De La Salle Shorts

Blue Football Socks

Shin Pads

Mouth Guard.

Football Boots (with moulded studs)

Games Kit

De La Salle Tracksuit



Suppliers:

JSSK School Suppliers (Quennevais Parade, St Brelade) 01534 742649 www.jssk.co.uk

Lyndale Sports (Rue du Grand Jardin, Trinity) 01534 862411 myra@lyndalesports.je

Redvers (Bath Street St Helier) 01534 731707 redversjersey@outlook.com

De La Salle Second Hand Uniform Shop – ptauniform@dls-jersey.co.uk

Academic Life



THE CURRICULUM

One of the biggest changes you will find in Year 6 is that you will be taught by many different teachers and in lots of different locations. In Primary you will focus on English and Maths with your Primary specialist teacher. At the Secondary, you will study RE, English, Maths, French, Science, History, Geography, Music, Art, Design and Technology and Computer Science. In addition, you will have two periods of Games per week and one period of PE.

HOMEWORK

Homework is set regularly to help you to consolidate your learning and improve exam performance. At the beginning of the year your Year 6 teacher will give you a Homework Timetable and a Homework Diary. This will be checked regularly and it will help you plan and manage your time. Parents can also communicate with teachers through the notes section each week. We ask that parents check and sign the Homework Diary regularly.

Parents and boys are welcome to speak to their class teacher at any stage if you need support or advice about homework or managing your time.

EXERCISE BOOKS

You will be given an exercise book for each subject. Please keep these clean and neat. When full, the exercise book will be exchanged for a new one.

SCHOOL EQUIPMENT

You are responsible for bringing correct school equipment and the following is expected:

Pencils, pens (black and blue), coloured pencils, calculator, 30cm ruler, rubber, glue stick and pencil sharpener, protractor, scissors and pair of compasses

SPORT

Sport is a very important and popular part of life at De La Salle College. You will have one lesson of Games **every week** in Year 6, and one PE lesson. In addition to your Games and PE lessons you may also be asked to attend some of the many sporting events held after school and during weekends.

If you are selected for one of the school teams, please remember that you must always wear the correct school uniform.

If you cannot take part in Games or PE lessons (for whatever reason) you must bring a signed letter from your parents stating the reasons. This should be given to your Games teachers.

You will attend school on PE and Games days in your Sports Kit. On all other days (except designated charity non-uniform days), you will attend in your school uniform.

END OF KEY STAGE 2 ASSESSMENTS (SATs)

Towards the end of Year 6 all students in Jersey, England and Wales take the End of Year 6 tests. These tests are usually taken during May, and we will provide advanced notice of the exact date. Throughout Year 6, the boys' learning will support their preparation towards these assessments to enable them to perform to their potential. We provide the boys with additional support and lots of opportunities in order that they feel confident with sitting the tests. Areas covered are Spelling, Reading, Grammar, Arithmetic, and Mathematical Reasoning. Results are marked externally and are reported to parents before term ends in July. We provide information sessions for parents to share specific arrangements for the tests.

PARENTS EVENING AND REPORTING

Parents are provided with termly formal updates on their son's academic progress and his personal development. In the Autumn term, parents have the opportunity to attend a 15-minute meeting with their son's Primary specialist class teacher, as part of which a written summary report is provided. In the Spring term, parents are invited to attend Secondary specialist subject meetings. At the end of the Summer term, parents receive a full written report covering all aspects of development and progress.



DE LA SALLE COLLEGE
ACADEMIC SCHOOL YEAR 2023-2024
TERM DATES

AUTUMN TERM 2023: TUESDAY 5TH SEPTEMBER 2023 – FRIDAY 15TH DECEMBER 2023

START OF TERM

IN SCHOOL FROM: Tuesday 5th September: Primary School Years 0 – 6
Secondary School – Years 7 and 12 only

Wednesday 6th September: Whole College Returns - Friday 20th October

Thursday 14th September: International Air display (pupils not in school)

HALF TERM HOLIDAY: Saturday 21st October - Sunday 29th October

IN SCHOOL FROM: Monday 30th October - Friday 15th December (noon)

SPRING TERM 2024: THURSDAY 4TH JANUARY 2024 – WEDNESDAY 27TH MARCH 2024

START OF TERM

IN SCHOOL FROM: Thursday 4th January - Friday 9th February

HALF TERM HOLIDAY: Saturday 10th February - Sunday 18th February

Island Walk Tuesday 26th March

IN SCHOOL FROM: Monday 19th February - Wednesday 27th March (noon)

SUMMER TERM 2024: TUESDAY 16TH APRIL 2024 – FRIDAY 12TH JULY 2024

START OF TERM

IN SCHOOL FROM: Tuesday 16th April - Friday 24th May

PUBLIC HOLIDAY: Monday 6th May and Thursday 9th May

FOUNDERS DAY: Monday 15th May (finish at noon)

HALF TERM HOLIDAY: Saturday 25th May - Sunday 2nd June

IN SCHOOL FROM: Monday 3rd June - Friday 12th July (noon)

ACTIVITIES WEEK: Monday 17th June – Friday 21st June
PROJECT TRIDENT: Monday 17th June – Friday 28th June
TRANSITION DAYS: Thursday 4th July – Friday 5th July

STAFF INSET DAYS: Monday 4th September, Thursday 14th September, Monday 18th December, Tuesday 19th December, Monday 15th April, Monday 15th July and Tuesday 16th July

FREQUENTLY ASKED QUESTIONS

Where can I find details about school bus routes?

School bus routes are published by libertybus.je, and these can be seen on the gov.je website. There are separate buses provided in the mornings covering all areas of the Island, and arriving at Wellington Road or Mont Millais, a short walk from De La Salle. There are 11 buses that leave directly from Wellington Road at the end of the school day.

How do I catch the bus at the end of the day?

You will be dismissed from your final lesson and should head to the School Gym, where a senior member of staff will supervise you according to which bus you are catching. As your bus arrives, you will be sent down the hill to the Wellington Road bus stops, where further senior members of staff will be available to assist you and ensure you catch the bus safely. The buses will leave between 15:45 and 15:55.

What do I need to bring on my first day?

On your first day you will attend in normal school uniform and you only need to bring a packed lunch, snack for breaktime, drink and pencil case with the usual stationery, including a calculator. All other resources will be provided.

How will I find my way around the school?

You will have a Primary classroom based in the lower Primary building for half of your lessons, and a member of staff will accompany your class for the lessons on the Secondary site to help you navigate between subjects.

Can I cycle into school?

Absolutely! We have bicycle racks for each year group where you can safely park your bike for the day. Bicycle helmets and high vis clothing can be stored in your Primary classroom area.

Can I start learning or continue learning a musical instrument at De La Salle?

We have a wide range of peripatetic staff teaching a range of instruments throughout each week. Your lessons will always be staggered so that you don't miss the same academic lesson each week. Just speak to Mr Quenault, Head of Music, and he will set the wheels in motion. If you are taught by a music specialist who is currently not coming into De La Salle, we can usually make arrangements to ensure this can happen.

I am learning with the Jersey Music Service; how can I continue these lessons?

Staff from the Jersey Music Service are unable to come into De La Salle as we are a private school and not part of the States provision. Nonetheless, many of our boys do learn with the Music Service, and they attend lessons at the JMS Headquarters after school hours.

How can I join a school sport team?

We have a huge number of Year 7 teams and welcome all who wish to play competitively. By speaking to your Sports teacher, we will evaluate your level and assign you to a team, with regular fixtures and training schedules.

Can I wear non-white trainers for sport?

Yes! Our school uniform policy for trainers only requests that the soles are non-marking.

What if I need to ask something that's not answered in this booklet?

Your parents can contact any time by emailing college.admin@dls-jersey.co.uk

Appendices

E-Safety, Mobile Phones and Electronic Devices

As part of our drive to personalise learning and to support learning opportunities within the school, your child, will at appropriate times, be given access to the Internet as an information source, a communications tool and a publishing medium.

The Internet has become a major source of educationally useful material and the primary distribution medium for a wide range of organisations. The potential to support the classroom teacher and the learner is significant and will continue to grow.

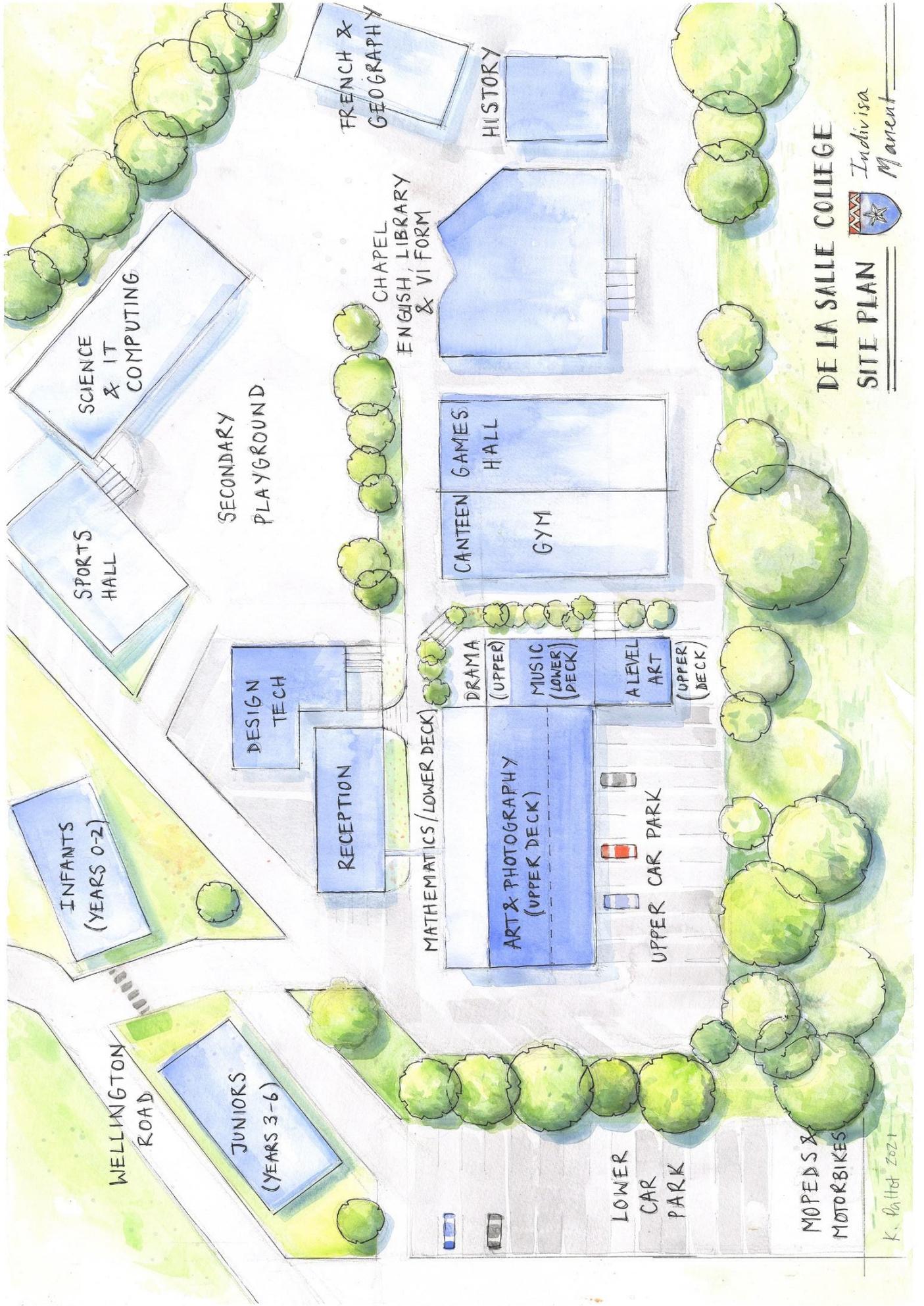
Although there are concerns about children having access to inappropriate material via the Internet, the school takes a range of measures to minimise these risks. A filtering system is in operation, which restricts access to inappropriate materials, and this is supplemented by an Internet safety programme for all pupils which teaches the safe and appropriate behaviours to adopt when using the Internet, email and other technologies.

Where it is evident that the guidelines of the e-safety policy are not being followed, the child concerned will be spoken to and depending upon the seriousness of the breach, appropriate action taken and parents informed. In extreme cases, the child's access to the learning platform and use of ICT within the school could be suspended.

The use of mobile phones and music listening devices within the school is prohibited for our students. This is an important element of our safeguarding procedures. Such electronic devices should be turned off on entry to the college and safely stored within the student's bag or locker until the end of the college day. The college cannot take responsibility for the loss or any damage that occurs to personal electronic devices.

The school's e-safety policy on the use of computers, including the use of the Internet and electronic devices is available for parents to inspect on the college website. Should you wish to discuss any aspect of Internet use, please contact the E-safety Coordinator/SIRO.

All users of computer technology and electronic devices within the college are expected to abide by the College's Acceptable Use Policy, which can be located on the school's website.



DE LA SALLE COLLEGE
SITE PLAN



MOPEDS & MOTORBIKES
 LOWER CAR PARK
 UPPER CAR PARK

K. Patten 2021