

**De La Salle College**  
**Job description**

**JOB TITLE:** Painter/Decorator

**REPORTS TO:** Assistant Headmaster-Safeguarding

**GRADE:** MW2

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**1. JOB PURPOSE**

To apply preparatory materials, paints and stains to surfaces of walls, ceilings, equipment and furniture. Prepares and applies appropriate materials to signage and irregular surfaces such as walls and play areas. Assist the maintenance staff with their day-to-day responsibilities as required.

**2. PRINCIPAL ACCOUNTABILITIES**

1. Applies protective and decorative coats of paint, varnish, lacquer and/or other related materials to interior and exterior surfaces of buildings, furniture, equipment and other structures.
2. Washes, scrapes, sands, torches\* and/or smoothes interior and exterior surfaces prior to painting, varnishing, lacquering or applying other related materials.  
\*only when authorised by the Line Manager and nowhere in the vicinity of the roofs.
3. Cleans equipment, paint mixing area and work area.
4. Operates small power equipment e.g. drills
5. Erects various types of scaffolding, staging, ladders and planks to reach surfaces of work area.
6. Applies paints, stains, surface preparatory materials and undercoating materials to a variety of surfaces, as appropriate according to Material Safety Data Sheets within established hazardous materials guidelines.
7. Determines appropriate colour for new or replacement applications through consultation with the line manager.
8. Maintains existing paint surfaces through matching and tinting of appropriate paint products.
9. Identifies, safely handles and appropriately disposes of paints, stains, preparatory and undercoating materials and others hazardous materials via the school permit for La Collette disposal site in liaison with the caretakers.
10. To be aware of and adhere to applicable rules, regulations, legislation and procedures of Health & Safety Policy to ensure that neither his safety nor the safety of any other person on the College premises is compromised.
11. The post holder is required to wear protective clothing as required. The College will provide protective clothing and materials as required.
12. Carry out both external and internal painting and decorating tasks as required.
13. Carry out preparation e.g., remove poster boards, rearrange furniture, remove or replace shelving.
14. Assist the maintenance team with their duties if required e.g., portage, traffic control and small repairs and maintenance tasks.
15. Work on any property owned by the College or as directed by the Head of College.

**3. Minimum Qualifications**

Recent painting experience.

Any equivalent combination of experience, training and/or education approved by Human Resources.

**4. KNOWLEDGE AND SKILLS**

Knowledge of the tools, equipment, materials and application techniques common to the painting trade.

Knowledge and skill in materials handling, application and disposal

Skill in the preparation and application of paints, stains and surface preparation materials to a wide variety of surfaces.

Ability to effectively communicate.

The successful applicant should:

Be prepared to attend H & S courses as and when appropriate.

Be prepared to follow Inset programmes in respect of new guidelines or equipment being used, child protection, or e-safety.

May be required to attend / give opinion at site management meetings on issues relating to his/her responsibilities.

The post holder must promote and safeguard the welfare of children, young and vulnerable people that you are responsible for or come into contact with.

Be aware of and comply with policies and procedures relating to child protection, health and safety, confidentiality and data protection, reporting all concerns to an appropriate person. This job description sets out the duties of the post at the time it was drawn up. The post holder may be required from time to time to undertake other duties with the school as may be reasonable expected, without changing the general character of the duties or the level of responsibility entailed. This is a common occurrence and would not justify the reconsideration of the grading of the post.