

DE LA SALLE COLLEGE



CONFIDENTIALITY POLICY

“A GOSSIP GOES AROUND TELLING SECRETS, BUT THOSE WHO ARE TRUSTWORTHY CAN KEEP A CONFIDENCE.”

PROVERBS 11:13

Compiled by: The Head of College	Last Reviewed: February 2025
Policy Holder: Mr S. Barrett	Revision date: February 2026
Oversight Governor: Michael Cutland	Verification date: Advent term 2023

De La Salle College acknowledges that serving as a Catholic educator is a privilege and a gift. Staff are dedicated to the preservation of such a role as positive and unambiguous, ensuring that students are safe and teachers are protected.

The welfare and best interests of students is a primary concern for all staff who are guided by the College's ethos and aims, and by legal requirements. Students are actively encouraged to raise personal and general concerns with members of staff and senior students and to seek advice in confidence.

It is important to note, however, that such discussions, whilst maintaining an appropriate confidence, must consider a full appreciation of the College's duty of care. This will mean that information may have to be shared with senior members of staff, parents or others on a need-to-know basis - not as a breach, but as an extension of a confidence given. This aspect of the policy will apply if there is a risk of an individual becoming a danger to himself or others. In such a situation, a student will be offered counselling and, in these circumstances, it is necessary for a confidence to be shared with others.

Throughout all its work, the College will endeavour to safeguard and protect all students within our community. However, due to our obligation to act in the best interests of children, the College cannot guarantee confidentiality in every instance. If any member of staff has any safeguarding concerns for your son or other person, either through conversation or observation, they are duty bound to report the concern to the appropriate safeguarding lead at the College, in line with the College Safeguarding policy.