

DE LA SALLE COLLEGE



STUDY LEAVE POLICY

“GIVE INSTRUCTIONS TO A WISE MAN, AND HE WILL BE STILL WISER; TEACH A RIGHTEOUS MAN, AND HE WILL INCREASE IN LEARNING.”

PROVERBS 9:9

Compiled by: The Head of College	Last Reviewed: March 2025
Policy Holder: Mr K. McGinty	Revision date: June 2026
Oversight Governor: Mrs Kim Hewlett	Verification date: Lent term 2024

Overview

Study leave can be a difficult issue for many parents/guardians, as there can be considerable pressure from boys to take the option of revising at home. Parents/Guardians should consider if their son would accrue greater benefit if he revised at school with his teachers, rather than independently at home.

At De La Salle College, there is no compulsory study leave; if in doubt, consultation with the Vice-Head of College is advised.

GCE Study Leave; Summer Term Y12 & Y13 (AS and A Level):

Boys in the Sixth Form will be able to take study leave without request from the time designated by the Head of College. There will be separate dates for Year 12 and Year 13.

In Year 12, there will be a window of time for extended study leave, as designated by the Head of College.

If a Sixth Former elects to be in school during study leave, he must sign in on arrival and sign out on departure.

Sixth Form teachers will be available in their normal timetabled lessons. In the event that they are not studying with a teacher, students must study in the study room.

Any Sixth Form student re-sitting GCSEs will be subject to the GCSE Study Leave arrangements.

GCSE Study Leave: During the GCSE Course

For boys sitting any external GCSE or iGCSE examination; supervised study will be granted to boys on the day of the examination **if** they have a GCSE or iGCSE examination in the afternoon. **If** they have a GCSE or iGCSE examination in the morning (except Monday morning), then the previous afternoon (Periods 5 & 6) supervised study can take place during those lessons. In addition, no homework will be set on the preceding day to allow them to revise uninterrupted the evening before.

Where an entire class or year group have an examination in the afternoon, then the school time table for that class or year group will operate as normal in the morning, but no lessons will be taught. The teachers will maintain a silent atmosphere so that boys have supervised study in school. However, if the external examination only applies to a small number of boys (below half of the normal class) then the normal lesson will continue and the boys who are sitting the examination will participate in their normal lessons (that is, no special study lessons will be set up for these boys, nor will they be allowed to study in the Learning Support Centre).

GCSE Extended Study Leave; Summer Term of Year 11:

Extended Study leave will be available from a time designated by the Head of College. For some boys, this may be at the discretion of the Vice-Head of College, following consultation with the Assistant Heads of Faculties, relevant staff and parents/guardians.

If the Vice-Head of College receives a letter from parents requesting that extended study leave at home is **not** granted, then, attendance at normal timetabled lessons is expected.

After this date and up to the start of the summer half term break, for boys **not** on extended study leave at home, teachers will allow silent revision to take place in their normal timetabled lessons. The boys will be able to choose what to revise, the teacher will be there to offer support and to ensure silence is maintained. He will not be able to study in the Learning Support Centre or the computer rooms, as these areas are used by the boys in the lower school and are not appropriate revision areas. When a student is due to take an examination, he will make his way to the gym and, having completed his examination, will return to his normal timetabled lesson to continue revising.

Boys who have extended study leave at home, may still come into school to see a specific teacher in the appropriate time slot, but must sign in on arrival and out on departure from the school. He is not to wander around the school buildings.

After the Ascension half term break, boys may continue to come into school for revision purposes and attend supervised study timetabled sessions as determined by the Vice-Head of College.

Any boy whose behaviour disrupts the revision of others will be sanctioned.