

DE LA SALLE PRE-RECEPTION SETTING OUT BOOKLET



www.dls-jersey.co.uk



MARK WHITE, ASSISTANT HEAD (PRIMARY) EMMA HUTCHINGS, HEAD OF INFANTS

Welcome to De La Salle Pre-Reception

Starting in Pre-Reception is an exciting milestone—for both boys and their families. We understand that this new beginning can feel a little daunting too, which is why we've created this booklet: to help make your son's transition into school life at De La Salle as smooth, enjoyable, and reassuring as possible.

Inside, you'll find all the key information you need as your son begins his journey with us. This includes essential organisational details, guidance on communication between home and school, an overview of our curriculum, and information about the uniform.

We hope this booklet answers your initial questions, but please don't hesitate to get in touch with us if there's anything else you'd like to know. Building a strong partnership between home and school is crucial for a positive and successful experience—and that partnership starts now.

At De La Salle, we are united in our mission:

"Be happy in the Lord, achieve excellence, one Lasalle undivided."

During these formative years, your son will be in the care of **Mrs Hutchings, Head of Infants**, and her wonderful, dedicated team. Together, we aim to ensure your child feels happy, supported, and confident as he takes his first steps into school life.

This is just the beginning of a remarkable Lasallian journey—an outstanding educational experience from ages 3 to 18. We're thrilled to be part of it, and even more excited that you are too.

Welcome to the De La Salle family!

Mark White

Contact Details:

College Office: 01534 754100

Email: college.admin@dls-jersey.co.uk



WELCOME



THE SCHOOL DAY

Pre-Reception is open from 8:00 to 17:00, Monday to Friday during De La Salle term time.

As parents, you choose the hours which suit you and your son, and the hours that you choose are reviewed half termly.

The De La Salle Pre-Reception qualifies for Jersey Nursery Education Funding (of up to 30 hours per week). Additional hours are invoiced monthly at our current rate of £10.63 per hour for the Advent term. For drop-off and for collection, please come to the Pre-Reception door via the side entrance to the left of the Brother Anthony building.

Please provide for your son a named plastic water bottle, a named healthy fruit snack, and a named packed lunch (if appropriate). Please note the paragraph on Allergies in the General Information section. An additional afternoon snack is recommended for boys who stay longer hours.

● 8:00-9:00	ARRIVAL AND CONTINUOUS PROVISION; "BEFORE SCHOOL CLUB"
● 9:00-9:30	CARPET TIME (NUMERACY, PHONICS AND OTHER LEARNING ACTIVITIES)
● 9:30-10:00	CONTINUOUS PROVISION
● 10:00-10:30	MORNING SNACK
● 10:30-11:30	OUTDOOR PLAY
● 11:30-12:00	STORY TIME
● 12:00-12:35	LUNCH AND BRUSHING TEETH
● 12:35-13:00	QUIET TIME
● 13:00-15:00	CONTINUOUS PROVISION / OUTDOOR PLAY
● 15:00-15:30	AFTERNOON SNACK
● 15:30-17:00	CONTINUOUS PROVISION / OUTDOOR PLAY; "AFTER SCHOOL CLUB"
● 17:00	CLOSE



OUR LEARNING

The Pre-Reception day consists of a balance of continuous provision (activities and resources which are available to the boys throughout the day to encourage social interaction and creative play) and **focused learning** activities led by our specialist staff.

Your son will follow the framework for early learning called the 'Early Years Foundation Stage' (EYFS). His progress through the framework is mapped to the developmental progression called, "Birth to 5 Matters". The journey is not a race! We ensure your son's learning experience is bespoke to him, and we work in close partnership with you, as parents, to provide for your son's needs and to ensure that he loves his time in our care.

The EYFS works on four principles which are central to our Pre-Reception provision;

A unique child; *every child is a competent learner from birth who can be resilient, capable, confident and self-assured*

Positive relationships; *children learn to be strong and independent from a base of loving and secure relationships with parents and / or a key person.*

Enabling environments; *the environment plays a key role in supporting and extending children's development and learning.*

Learning and development; *children develop and learn in different ways and at different rates and all areas of learning and development are equally important and interconnected.*

Your son will experience learning through play with wide-ranging activities planned; he may be enjoying a "dough-disco" to develop fine motor skills and strength; using the trikes and other equipment on the playground for co-ordination; painting to develop hand and finger control; singing counting songs and learning rhymes; or collaborating with others to create a junk or Duplo model. The planning for each week will always reflect the interests of the boys in our care and provide rich opportunities for development and enjoyment.



COMMUNICATION

Open, timely and clear communication with you will help to ensure the best possible care for your son.

Our Pre-Reception staff will all know your son really well and they will always be happy to talk with you at the start and end of your son's day in Pre-Reception if there are any issues that we or you need to know about. If we need more time than a quick chat, an appointment can be made.

The Pre-reception email address is prereception@dls-jersey.co.uk

Mrs Emma Hutchings is Head of Early Years and Head of Infant Department in the Brother Anthony building and Mr Gary Coutanche is Headteacher of the Primary School. Please don't hesitate to email the main College Office (college.admin@dls-jersey.co.uk) or to telephone 754100 should you wish to contact Mrs Hutchings or Mr Coutanche at any stage.



Tiny Tracker

Key steps in your son's learning will be tracked using the "Tiny Tracker" online system. This will enable you to see the progress he has made as part of his learning journey using a secure web-based system. You will be asked to complete a consent form for Tiny Tracker.



Your contact details

Please remember to inform the College of any changes to your contact details (even where the changes are temporary). You have kindly provided confirmation of telephone numbers, addresses and emails through our Data Return Form earlier this year, and it is vital that this information is kept up to date.



Weekly Parent Briefing

A 'Parent Briefing' is sent to all parents and carers on the Friday of each week. As much as possible, you will only be sent information relevant to your son's age group. We ask all parents to ensure they read the Briefing each week, so they do not miss any important information.



ABSENCE & ILLNESS

If your son is absent due to illness, please email Mrs Debbie McGuigan on absence@dls-jersey.co.uk, notifying us of the reason for your son's absence. Please ensure that you send an email on each day of absence.

If your son has a scheduled medical appointment, please notify us at your earliest convenience by emailing Mrs Debbie McGuigan on absence@dls-jersey.co.uk, providing the date and time of your son's appointment and the times that you plan to collect and return him to the College.

Any request for a planned absence for any other reason should be emailed to absence@dls-jersey.co.uk for the attention of the Primary Headteacher who will be able to consider your request based on the information provided to decide whether the absence can be authorised.

Although attendance is important and absence can hamper progress, sick children are better off at home where they have a greater chance of rapid recovery. It also lessens the possibility of transmitting illness to others.

Boys should not return to school less than 48 hours after any incident of sickness or diarrhoea.



GENERAL INFORMATION



Toilets

Boys should be toilet trained by the time they start in Pre-Reception. Advice on toilet training can be accessed from the Family Nursing and Home Care website <https://www.fnhc.org.je/>

We understand that boys may have occasional accidents – please make sure that he has a spare set of comfortable clothes and underwear – but if it becomes a regular pattern we will need to discuss how best to support you and your son in developing his continence.



Allergies

Due to the potentially serious consequences for those with allergies and in particular those with an allergy to nuts, the school is a 'Nut Free Zone'. Please do not send nuts, or products containing nuts, in lunch boxes or for snacks.

In addition, because of the increased number of cases of nut and other allergic reactions, please do not send in birthday cakes or other edible treats that may contain nuts or nut products. This will help us greatly in reducing what is a very serious risk to some pupils and staff.



Medication

Staff cannot administer medication in school, unless in exceptional and previously agreed circumstances. If a pupil is fit to be in school but, in the view of the doctor, requires medication, please endeavour to time the doses out of school hours.

Approved inhalers and EpiPens are, of course, permitted in school but are subject to the rules of the College applying to medicines. These rules are available for viewing in the First Aid policy on the College website. If in doubt, please contact the school.



PTA (Lasallian Families Community)

We are fortunate to have a very active PTA. They are extremely successful in raising funds to support the boys, and organising fun social events for our school community. The PTA also run a Nearly New uniform shop and send out regular newsletters to all parents.

For further information about the PTA please contact pta@dls-jersey.co.uk



Traffic

We recognise that there is a considerable volume of traffic in the vicinity of the College, particularly at the start and end of each school day (between 7:45 – 8:45 and 14:40 – 15:40). A smooth flow of traffic is dependent on the co-operation of everyone. The safety of the children is paramount. School staff are on site to actively manage the traffic flow. Priority will always be given to pedestrian movement, so please be patient.

Please observe the following points:

- If you wish to walk your son into school, please park in the visitor spaces in the lower carpark.
- Please walk on the pavements and paths, not on the roads.
- Drivers should respect the Zebra crossing, and always give way to pedestrians.

The hatched zone must be kept free at all times for through traffic.





PRE-RECEPTION SCHOOL UNIFORM

PLEASE MAKE SURE THAT ALL ITEMS ARE CLEARLY NAMED.

All boys are expected to wear the school uniform and present themselves smartly for school each day. De La Salle woolly hats or sun-hats may be worn where appropriate (available for purchase from school).

MAIN UNIFORM

Cobalt blue V-necked sweatshirt (with De La Salle crest)

White polo shirt with logo

Dark grey shorts or trousers

Plain black shoes (Velcro fastening)

Knee length De La Salle or plain grey socks

Navy or black raincoat/waterproof (no logos please)

For wet play:

Wellington boots

A named puddle suit (boiler suit), preferably blue

You may also purchase a drawstring bag with the De La Salle logo on it. We ask that you put spare pants, socks and shorts (any dark colour) in this bag in case of any "accidents". This bag should be left at school.

Suppliers:

Lyndale Sports (Rue du Grand Jardin, Trinity) 01534 862411 myra@lyndalesports.je

Redvers (Bath Street St Helier) 01534 731707 redversjersey@outlook.com

De La Salle Second Hand Uniform Shop – ptauniform@dls-jersey.co.uk



EARLY YEARS HOLIDAY CLUB

Outside of the school term, our Pre-Reception boys have the opportunity to join our Early Years Holiday Club.

Our Early Years Holiday Club is run by school staff during most school holiday weeks. The Early Years Holiday Club means that we are able to offer childcare 48 weeks per year.

The Holiday Club is based in school, and the focus is very much about providing a variety of fun and different activities to those the boys usually experience at school. The boys are not in uniform and the flow of the day is more relaxed with trips out, relaxation sessions, fun sports, movie afternoons and a wide range of other activities.

The Holiday Club is open from 8:00 to 15:00. The current charge for Holiday Club is £70 per day.



DE LA SALLE COLLEGE
ACADEMIC SCHOOL YEAR 2025-2026
TERM DATES

ADVENT TERM 2025: TUESDAY 2nd SEPTEMBER 2025 – THURSDAY 18th DECEMBER 2025

START OF TERM

IN SCHOOL FROM:	Wednesday 3rd September:	Primary School Years 0 – 6 Secondary School – Years 7 and 12
	Thursday 4th September:	Whole College Returns
	Thursday 11th September:	International Air display (pupils not in school)
HALF TERM HOLIDAY:	Friday 24th October	- Sunday 2nd November
IN SCHOOL FROM:	Monday 3rd November	- Thursday 18th December (noon)

LENT TERM 2026: MONDAY 5th JANUARY 2026 – WEDNESDAY 1st APRIL 2026

START OF TERM

IN SCHOOL FROM:	Monday 5th January	- Friday 13th February
HALF TERM HOLIDAY:	Saturday 14th February	- Sunday 22nd February
	Island Walk	Tuesday 31st March
IN SCHOOL FROM:	Monday 23rd February	- Wednesday 1st April (noon)

ASCENSION TERM 2026: MONDAY 20th APRIL 2026 – FRIDAY 10th JULY 2026

START OF TERM

IN SCHOOL FROM:	Tuesday 21st April	- Friday 22nd May
PUBLIC HOLIDAY:		Monday 4th May
FOUNDERS DAY:		Friday 15th May (finish at noon)
HALF TERM HOLIDAY:	Saturday 23rd May	- Sunday 31st May
IN SCHOOL FROM:	Monday 1st June	- Friday 10th July (noon)
ACTIVITIES WEEK:	Monday 15th June	- Friday 19th June
PROJECT TRIDENT:	Monday 15th June	- Friday 26th June
TRANSITION DAYS:	Thursday 2nd July	- Friday 3rd July (TBC)

STAFF INSET DAYS: Tuesday 2nd September, Thursday 11th September, Friday 24th October 2025 and Monday 20th April, Monday 13th July & Tuesday 14th July 2026.



WELCOME TO DE LA SALLE

Any queries, please contact
college.admin@dls-jersey.co.uk
marking emails for the attention
of the specific member of staff.

01534 754100
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