

# DE LA SALLE PRIMARY SETTING OUT BOOKLET

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[www.dls-jersey.co.uk](http://www.dls-jersey.co.uk)

## NICHOLAS BELCHER, HEADTEACHER DESIGNATE

### Welcome to De La Salle Primary

Starting Primary school is an exciting chapter, and one that we as a school genuinely cherish. The adventure it brings is shared by your son, your family, and our entire community. We hope this booklet provides the key information you need to help ensure your son's start at De La Salle is prepared, positive, and exciting. If you or your child have any questions after reading, please do ask; we believe that a strong, open partnership between home and school naturally leads to a happy and successful learning experience.

De La Salle is a warm, thriving community where every boy is known, valued, supported, and challenged. Building on their earliest years, we focus on the whole-child journey; academic, social, emotional, and spiritual, helping each boy discover his strengths, build confidence, and grow in character. One of the great joys of Primary education is seeing who our boys become as they take their early steps into independence. Their growing bravery, curiosity, and eagerness to explore the world around them is both fascinating to witness and a privilege to nurture. These early moments; the questions, the discoveries, the small triumphs, shape the confident, compassionate young men they will one day become.

Families join us for many different reasons, but our hope is that you recognise De La Salle as a community you belong to from the moment you walk through the gate on Wellington Road, right through to the day your son leaves us as a young man and continues his journey as Alumni. We share this lifelong journey together, offering a distinctive and values-led education built on purposeful teaching, consistent care, clear expectations, and a strong sense of belonging.

As part of De La Salle College, we continue a long tradition of non-selective, all-round education rooted in Catholic and Lasallian values. Every student thrives when he feels seen, understood, and supported, and this lies at the heart of our mission.

Whether returning or joining us this year, we warmly welcome you and your family. Your son steps into a story shaped by more than a century of heritage, grounded in compassion, faith, and excellence. This enduring history guides the education he receives today, strengthening our promise to support him as both a learner and a young person.

From EYFS to Year 2, your son will be in the care of Mrs Hutchings, and from Year 3 to Year 6 in the care of Mrs Coutanche, and overseen throughout by our Assistant Head in Charge of Primary, Mr White. Together, they ensure your child feels safe, supported, and confident as he begins school life.

It is a wonderful adventure ahead, and one we are delighted to share with you.



**Contact Details:**

College Office: 01534 754100

Email: [college.admin@dls-jersey.co.uk](mailto:college.admin@dls-jersey.co.uk)



# WELCOME





# ABSENCE & ILLNESS

Sometimes exceptional circumstances, such as illness, can lead to absence. On these occasions, please contact the College as early as possible to notify us through one of the methods below:

- Complete our online form at <https://www.dls-jersey.co.uk/absence/>
- Email [absence@dls-jersey.co.uk](mailto:absence@dls-jersey.co.uk)

**Please ensure that you send a request on each day of absence.**

For any planned absence (such as a scheduled medical appointment), please also notify us at your earliest convenience through the above contact methods, providing the date and time of your son's appointment and the times that you plan to collect and return him to the College, so that the absence can be noted and authorised.

Any request for a planned absence for any other reason must be requested the same way. We will then be able to consider your request based on the information provided to decide whether the absence can be authorised.

Although attendance is important and absence can hamper progress, sick children are better off at home where they have a greater chance of rapid recovery. It also lessens the possibility of transmitting illness to others.

**Boys should not return to school less than 48 hours after any incident of sickness or diarrhoea.**



# THE SCHOOL DAY

School is open and supervised for Morning Club from 7:45 every day.

- 8:30 - REGISTRATION / TEACHING TIME
- 8:30-10:35 - TEACHING AND LEARNING
- 10:35-10:50 - MORNING BREAK
- 10:50-11:10 - DAILY WORSHIP
- 11:10-12:05 - TEACHING AND LEARNING
- 12:05-12:55 - LUNCHTIME
- 12:55-15:00 - TEACHING AND LEARNING
- 15:00 - END OF SCHOOL DAY



## After School Club

The De La Salle Primary School After-School club, managed by Tamariki Club, runs until 17:30 every week day. For further information and charges for the After-School club please visit [www.tamarikiclub.com](http://www.tamarikiclub.com)



## Arriving

If you are driving, please enter the site from the lower entrance on Wellington Road and drop your son off on the slope outside the Brother Edward building. Staff are on duty every morning from 7:45 to greet boys and ensure their safe arrival at the school.

**Reception, Year 1 and Year 2:** Before 8:30, boys come to the upper entrance of the Brother Anthony building, where they are greeted at the door, registered and join our Morning Club.

**Year 3 and upwards:** Before 08:30, boys come to the main playground to join our supervised Morning Club.

In inclement weather, the boys head to the School Games Hall where they are supervised on the indoor Astro pitch. Pupils arriving after 8:30 for any reason must be accompanied to the College Reception (Brother Edward building) to sign in.



## End of Day Parking

To aid parents collecting boys at the end of the day, the main College playgrounds are available for parking. Please enter the College via the lower entrance. Playground parking is open from 14:40 and closed at 14:55. Leaving the site is then managed by the College site team.



## Leaving

At 15:00, boys will be walked by their teacher from their classroom to the playground parking area. If you are walking to collect your son please wait in the appropriate parent area by the St Jean Baptiste statue. Please keep away from the pavements and stairs so that the classes can move safely and smoothly.

If you wish for your child to either take the bus or walk independently from school, please contact the Head of Primary by emailing [college.admin@dls-jersey.co.uk](mailto:college.admin@dls-jersey.co.uk). Boys who are walking will be dismissed from the St Jean Baptiste statue. Boys taking the bus will be supervised by a member of staff and taken to the buses at the appropriate time. For reasons of pupil safety, these options of walking or catching the bus are only available to Key Stage 2 children (Year 3 or over) and must be arranged in consultation with the Primary Headteacher.



## School Bus Service

Should you wish your son to use the bus service you should be aware that:

- There is only driver-supervision on the buses.
- In the mornings, pupils are dropped on Wellington Road next to the entrance to Beaulieu.
- In the afternoons, the buses park on Wellington Road next to the entrance to Beaulieu.
- Whilst the College endeavours to ensure the security of pupils between the school and the buses, the onus is on each pupil to board the correct service.

For these reasons, in our view, the service is not suitable for Reception, Year 1 or Year 2 boys. A bus service is provided to and from the various parishes and all bus routes for De La Salle can be located on the gov.je website. There are 11 buses that leave directly from Wellington Road at the end of the school day. If your son is using the school bus, he will be supervised by a member of College staff until he boards his bus.

As always, we expect the highest standards of behaviour on the buses and in any public forum. If there are reports of poor behavioural choices, students may not be allowed to use the school buses. Please view the arrangements for yourself before deciding whether or not you wish your son to use the service. You are welcome to contact the Headteacher to discuss whether this is appropriate for your son.



## Traffic

We recognise that there is a huge volume of traffic in the vicinity of the College at the start and end of each school day. A smooth flow of traffic is dependent on the co-operation of everyone. The safety of the children is paramount. College staff are on site to actively manage the traffic flow. Priority will always be given to pedestrian movement.

Please observe the following points:

- For parents of our younger boys, if you wish to walk your son into school, please park in the visitor spaces in the lower car park. Numbered spaces are allocated to members of staff.
- Drivers should respect the Zebra crossing, and always give way to pedestrians.
- The hatched zones must be kept free at all times for through traffic. No stopping.
- Please remember that vehicles may not be left unattended at any time or for any purpose unless they are left in the designated visitor spaces. Parking on the slip road is prohibited.
- Please comply with normal traffic regulations on the road outside the College, i.e. do not park on bends, in Keep Clear zones, or on yellow lines.
- Please respect and ensure free access to neighbouring properties.
- In the school grounds, drivers must be vigilant at all times.



# GENERAL INFORMATION



## **Assemblies**

Assemblies are a time to gather together to worship, share learning, and celebrate achievement. Each week, the boys participate in our Whole School Worship and Achievement Assembly on a Monday. This is an important time for building our community, developing the boys' faith, recognising improvement and excellence, and enjoying being together.



## **Allergies**

Due to the potentially serious consequences for those with allergies and in particular those with an allergy to nuts, our school is a 'Nut Free Zone'. Please do not send nuts, or products containing nuts, in lunch boxes or for snacks. In addition, because of the increased number of cases of nut and other allergic reactions, please do not send in birthday cakes or other edible treats that may contain nuts or nut products. This will help us greatly in reducing what is a very serious risk to some pupils and staff.



## **Contact Details**

Please remember to inform the College immediately by email [college.admin@dls-jersey.co.uk](mailto:college.admin@dls-jersey.co.uk) of any change of address, telephone number or e-mail address. We must also have an emergency contact telephone number if both parents work during the day.



## **Equipment Requirements**

School will provide all of the stationery equipment that your son needs. However, as he progresses through the school he may wish to bring his own pencil, ruler, colours etc. in a pencil case. Boys will write in pencil until their handwriting is to the standard where they will earn a "Pen Licence".



## **Lunch**

Boys in Reception, Year 1 and Year 2 all bring healthy packed lunches from home. Boys in Year 3 and above may also bring healthy packed lunches, or you may choose to pre-order hot lunches from the College canteen. We will contact parents at the beginning of each term with an updated menu and a link for you to use in order to book the days your son will have a hot meal. Please therefore prepare packed lunches for your son for the first few days until the booking service is set up. Boys will need a healthy (usually fruit) snack for break time, and will need to bring a reusable water bottle which they can refill at school.



## Medication

Staff cannot administer medication in school, unless in exceptional and previously agreed circumstances. If a pupil is fit to be in school but, in the view of the doctor, requires medication, please endeavour to time the doses out of school hours. Approved inhalers and EpiPens are, of course, permitted in school but are subject to the rules of the College applying to medicines. If in doubt, please contact the school.



## Parents Evening and Reporting

Parents are provided with termly formal updates on their son's academic progress and his personal development. In the Advent (Autumn) and Lent (Spring) terms, parents have the opportunity to attend a 15-minute meeting in person or online with their son's class teacher, as part of which a written summary report is provided. At the end of the Ascension (Summer) term, parents receive a full written report covering all aspects of development and progress.



## PTA

We are fortunate to have a very active PTA. They are extremely successful in raising funds to support the boys, and organising fun social events for our school community. The PTA also run a Nearly New uniform shop and send out newsletters to all parents. For further information about the PTA, please contact [pta@dls-jersey.co.uk](mailto:pta@dls-jersey.co.uk)



## Rules & Rewards

Our school rules are few and simple, based around positive behaviour management encouraging the boys to ensure appropriate behaviours for learning and getting on with others. Throughout the Primary school, from Pre-Reception to Year 6, our behaviour expectations are as follows:

1. We listen
2. We do as asked straight away
3. We respect and work positively with others
4. We work to the best of our ability

Each class will develop their own class contract based around these core expectations. We have a range of strategies and structures for acknowledging and rewarding boys for maintaining high standards of personal conduct. If an individual is not following expectations, we have effective approaches to support the boy to understand how to ensure positive behavioural choices.



## School Calendar

The School Calendar is available [on our website](#), and updated termly. While we will always endeavour to send timely notice and reminders of any upcoming events, we also ask all parents to try to stay up to date with the calendar.



## Weekly Parent Briefing

A 'Parent Briefing' is sent to all parents and carers on the Friday of each week. As much as possible, you will only be sent information relevant to your son's age group. We ask all parents to ensure they read the Briefing each week, so they do not miss any important information.

# SCHOOL UNIFORM

We are proud of the wonderful students in our care and the reputation that they enjoy in the wider community. Personal presentation and our school uniform are important elements of this reputation.

There are occasional special circumstances where a pupil will be excused from wearing a particular item of uniform and we would ask that parents write to the school to outline any special circumstances to ensure appropriate permissions are given.

Students are also asked to maintain a suitable neat and tidy hairstyle, which is off the collar and deemed sensible at the Headmaster's discretion.

Items such as coats, trousers and shirts should be of appropriate school-wear material and style. Jewellery is not permitted. We recommend velcro fastenings; if your son's shoes have laces he must be able to tie them independently. Please can you ensure that all items of main uniform and PE kit are clearly labelled.

De La Salle woolly hats may be worn where appropriate. De La Salle sun hats are highly recommended.

## **Main Uniform:**

School Blazer  
Dark Grey Shorts or Trousers  
White Shirt  
School Tie  
Grey V-neck De La Salle pullover  
Dark coloured socks  
Black, polished, leather shoes (not boots or black leather trainers)

## **Games Kit:**

De La Salle Tracksuit

## **PE Kit:**

De La Salle T Shirt  
De La Salle Shorts  
White Socks  
Predominantly White Sports Trainers  
De La Salle Rugby Shirt  
De La Salle Shorts  
Blue Football Socks  
Shin Pads  
Mouth Guard  
Football Boots (with moulded studs)



## **Suppliers:**

Lyndale Sports (Rue du Grand Jardin, Trinity) 01534 862411 myra@lyndalesports.je

Redvers (Bath Street St Helier) 01534 731707 redversjersey@outlook.com

De La Salle Second Hand Uniform Shop – ptauniform@dls-jersey.co.uk

Other new items are available from the main College Office, including; woolly hats, sun hats, rucksacks, book bags, boot bags and drawstring bags.

# FREQUENTLY ASKED *Questions*

## **Where can I find details about school bus routes?**

School bus routes are published by [libertybus.je](http://libertybus.je), and these can be accessed through the [gov.je](http://gov.je) website. There are 17 separate buses provided in the mornings covering all areas of the Island, and arriving at Wellington Road or Mont Millais, a short walk from De La Salle. There are 11 buses that leave directly from Wellington Road at the end of the school day that De La Salle students generally use.

## **How do I catch the bus at the end of the day?**

Please see the information about 'The School Bus Service' in the section entitled, "The School Day"

## **What do I need to bring on my first day?**

On your first day, you will attend in normal school uniform and you only need to bring a packed lunch, snack for breaktime, drink and pencil case with the usual stationery, including a calculator. All other resources will be provided.

## **Will I be able to buy food in the canteen on the first day?**

Please see the earlier General Information section on 'Lunch.' For the first few days of term please bring in snacks, a drink and a packed lunch.

## **Can I cycle into school?**

Absolutely! We have bicycle racks where you can safely park your bike for the day. Bicycle helmets and high vis clothing can be stored in your classroom.

## **How can I find out about school clubs?**

There are lots of morning, lunchtime and after school activities that you can get involved with, and these will start after the first few days of term. We will send an up-to-date list of all daily clubs, including academic support, enrichment and sport opportunities, in the Parent Briefing at the beginning of each term.

## **Can I start learning or continue learning a musical instrument at De La Salle?**

We have a wide range of peripatetic staff teaching a range of instruments throughout each week. Your lessons will always be staggered so that you don't miss the same academic lesson each week. Just speak to Mr Quenault, Head of Music, and he will set the wheels in motion. If you are taught by a music specialist who is currently not coming into De La Salle, we can usually make arrangements to ensure this can happen.

## **I am learning with the Jersey Music Service; how can I continue these lessons?**

Staff from the Jersey Music Service are unable to come into De La Salle as we are a private school and not part of the States provision. Nonetheless, many of our boys do learn with the Music Service, and they attend lessons at the JMS Headquarters after school hours.

## **Can I wear non-white trainers for sport?**

Yes! Our school uniform policy for trainers only requests that the soles are non-marking.

## **What if I need to ask something that's not answered in this booklet?**

Your parents can contact any time by emailing [college.admin@dls-jersey.co.uk](mailto:college.admin@dls-jersey.co.uk)



# APPENDICES

## **E-Safety, Mobile Phones and Electronic Devices**

As part of our drive to personalise learning and to support learning opportunities within the school, your child, will at appropriate times, be given access to the Internet as an information source, a communications tool and a publishing medium.

The Internet has become a major source of educationally useful material and the primary distribution medium for a wide range of organisations. The potential to support the classroom teacher and the learner is significant and will continue to grow.

Although there are concerns about children having access to inappropriate material via the Internet, the school takes a range of measures to minimise these risks. A filtering system is in operation, which restricts access to inappropriate materials, and this is supplemented by an Internet safety programme for all pupils which teaches the safe and appropriate behaviours to adopt when using the Internet, email and other technologies.

Where it is evident that the guidelines of the e-safety policy are not being followed, the child concerned will be spoken to and depending upon the seriousness of the breach, appropriate action taken and parents informed. In extreme cases, the child's access to the learning platform and use of ICT within the school could be suspended.

The use of mobile phones and music listening devices within the school is prohibited for our students. This is an important element of our safeguarding procedures. Such electronic devices should be turned off on entry to the college and safely stored within the student's bag or locker until the end of the college day. The college cannot take responsibility for the loss or any damage that occurs to personal electronic devices.

The school's e-safety policy on the use of computers, including the use of the Internet and electronic devices is available for parents to inspect on the college website. Should you wish to discuss any aspect of Internet use, please contact the E-safety Coordinator/SIRO.

Our Acceptable Use Policy for computer technology and electronic devices is available through the school website. All users within the college are expected to abide by this policy.



DE LA SALLE COLLEGE  
ACADEMIC SCHOOL YEAR 2026-2027  
TERMDATES

ADVENT TERM 2026: MONDAY 7 SEPTEMBER 2026 – FRIDAY 18 DECEMBER 2026

**START OF TERM**

<b>IN SCHOOL FROM:</b>	Tuesday 8th September:	Primary School - Nursery to Year 6 Secondary School – Years 7 and 12
	Wednesday 9th September:	Whole College Returns
	Thursday 10th September:	International Air Display (pupils not in school)
<b>HALF TERM HOLIDAY:</b>	Friday 23rd October -	Sunday 1st November
<b>IN SCHOOL FROM:</b>	Monday 2nd November -	Friday 18th December (noon)

LENT TERM 2027: MONDAY 4 JANUARY 2027 – THURSDAY 25 MARCH 2027

**START OF TERM**

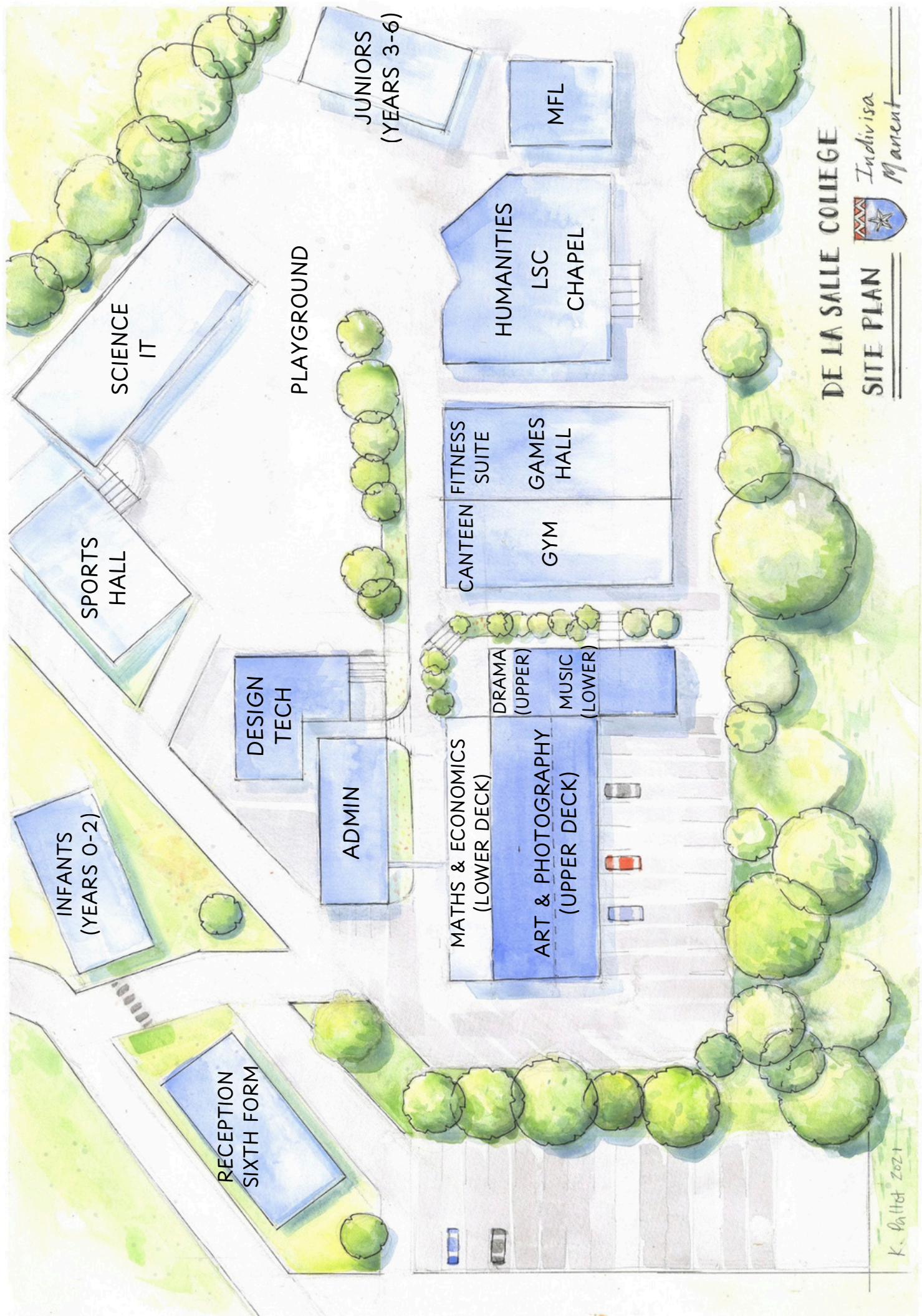
<b>IN SCHOOL FROM:</b>	Monday 4th January -	Friday 5th February
<b>HALF TERM HOLIDAY:</b>	Saturday 6th February -	Sunday 14th February
	Island Walk	Wednesday 24 March
<b>IN SCHOOL FROM:</b>	Monday 15th February -	Thursday 25 March (noon)

ASCENSION TERM 2027: MONDAY 12 APRIL 2027 – TUESDAY 13 JULY 2027

**START OF TERM**

<b>IN SCHOOL FROM:</b>	Tuesday 13th April -	Friday 28th May
<b>PUBLIC HOLIDAY:</b>		Monday 3rd May & Monday 31st May
<b>FOUNDERS DAY:</b>		Friday 14th May (finish at noon)
<b>HALF TERM HOLIDAY:</b>	Saturday 29 May -	Sunday 6th June
<b>IN SCHOOL FROM:</b>	Monday 7th June -	Wednesday 14th July (noon)
ACTIVITIES WEEK:	Monday 21st June -	Friday 25th June
PROJECT TRIDENT:	Monday 21st June -	Friday 2nd July
TRANSITION DAYS:	Thursday 1st July -	Friday 2nd July (TBC)

**STAFF INSET DAYS:** Monday 7th September, Thursday 10th September, Friday 23rd October 2026 and Monday 12th April & Thursday 15th July 2027.



DE LA SALLE COLLEGE



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SITE PLAN

K. Paltet 2021



# WELCOME TO DE LA SALLE

Any queries, please contact  
[college.admin@dls-jersey.co.uk](mailto:college.admin@dls-jersey.co.uk)  
marking emails for the attention  
of the specific member of staff.

01534 754100  
dls-jersey.co.uk  
Wellington Road, St Saviour